

**LOCKER NUMBER:** \_\_\_\_\_ **Lock Number** \_\_\_\_\_

## Lockers Policy and Application 2009

### Hiring Contract

1. Priority Order for Locker use. Year 12, Year 11 and students with written medical documentation.
2. All lockers will be cleared out at the end of the Year. (Week 8 term 4)
3. Year 11 students proceeding into Year 12 may reapply for their locker at the end of the year for their Year 12 year.
4. Priority will be given to students who are willing to share.
5. Cost \$100 for Double Locker (shared with another student) with a refund of \$20 at the end of the year when lock is returned.
6. \$40 Single Locker on Initial allocation of locker & a refund of \$10 at the end of the year when key(s) are returned.
7. Lockers are rehired each year.
8. School Issued lock & keys must be used or forfeit your locker privilege.
9. Replacement of lost key \$8
10. Lockers are to be kept clean and all care taken in their use. Abuse of lockers will forfeit hire privilege.
11. Lockers are to be used appropriately and inclusive of learning materials and equipment.
12. Food is not to be left in lockers more than 48 hours. Clear out food over the weekend.
13. The school has the right to forgo any hire of lockers and carry out all search of lockers to assure safety for the school community as outlined in the Department of school education Policy.

### Hiring Agreement.

I agree to the Lockers Policy and will endeavour to adhere to the conditions outlined by the school or jeopardise hire rights.

Students will complete the following agreement.

- a) Student 1 \_\_\_\_\_ Signature \_\_\_\_\_
- b) Student 2 \_\_\_\_\_ Signature \_\_\_\_\_
- b) Student 3 \_\_\_\_\_ Signature \_\_\_\_\_

*Return your application to the Deputy Principal for approval.*

Date: \_\_\_\_\_ Deputy Principal Approval Signature: \_\_\_\_\_

*On approval by the Deputy Principal return to Finance Office for locker allocation and key allocation.*

Office Use only:

Date Locker allocated: \_\_\_\_\_

Office Receipt Number: \_\_\_\_\_

Locker Number: \_\_\_\_\_

Deposit Refunded: \_\_\_\_\_ Date & Signature: \_\_\_\_\_