Sports Committee Team Convenor Role Statement

Thank you for considering taking on the role of a team convenor. Without the support of committed parents like you our external sporting teams would not be able to happen.

Please find following some guidelines on the role and how to manage it.

Forming the teams

Once a parent has accepted the role of Team Convenor their email will be published in the enews and school website as a contact for that sport. Parents will then email them asking to join the team. If there is more than one team and the parent is happy to convene the sport then this will occur. If the parent wants to look after only one team then when the number is reached for that team other children are to be placed on a waiting list and a request for another parent to assist will be sent.

If there are not enough students for the team to run then the Head Teacher PDHPE/Sport, Mr Flack will send out another request.

Role of the Sports Committee

The Sports Committee will support the team by providing:

- Coaches – for training and in the weekend comp (sometimes weekends can be hard to arrange as our coaches also play but we will do our best)
- Playing shirts and equipment
- A venue for training at the school – the gym, outdoor courts or oval
- Subsidies for registration fees when a student has financial hardship
- Provide ongoing support whenever requested.

Team Convenor’s Role

The Team Convenors role is to support the team by:

- Registering the team in a local competition
- Ensuring that all registration fees and court fees are paid by each parent in the local competition their child has been entered into. Team Convenors should make inquiries with the competition’s coordinator to ensure that all fees are up to date. If fees remain unpaid, the Team Convenor should gently remind the parent that the fees remain unpaid. If after this, the fees remain unpaid, the Team Convenor should seek advice from Mr Flack.
- Liaise with Mr Flack about providing coaching and training venue arrangements
- Liaise with Mr Flack about providing equipment for teams
- Communicating with parents training and game times.
- Coordinating the team to assist in our major Sports Committee fund raiser at the UNSW Band Festival. At the most this requires half a day on a Saturday or Sunday. This fund raiser raises approximately $14,000 every year for the Sports Committee.
- Other examples of initiatives that some groups have undertaken are Facebook Page for the team, whole basketball teams going to watch the Sydney Kings play and arrange an end of season party.

At any time throughout the year if there are any concerns or problems with other parents or their child please contact the Head Teacher PDHPE/Sport, Mr Flack and he will work with both parties to resolve the situation. At no time should a parent or student be excluded from any sporting opportunity without Mr Flack being informed.

**Benefits you're providing for our students**

Our experienced Team Convenors have informed RBSC that there are numerous benefits for the students in being involved in the external sporting teams. These include:

- Strong friendships being forged through the school’s basketball network
- Students being very active during recess and lunch playing basketball and learning new skills
- Bonding amongst the year groups as the students share a common interest/activity
- Enhancing player’s skills for the school’s knockout competitions
- Providing weekend sporting activities for the students with their school friends.

Mr Flack

PDHPE Teacher/ Carnival Convenor/ Year 8 Sports Coordinator

Sports Committee President 2015